

Name \_\_\_\_\_  
(Plaintiff's name, address, and telephone number)

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Plaintiff, *Pro Se*

SUPERIOR COURT OF NEW JERSEY  
CHANCERY DIVISION—FAMILY PART

\_\_\_\_\_ COUNTY  
(County where complaint is filed)

DOCKET NO. FM \_\_\_\_\_  
(Docket number of complaint)

Name: _____ Plaintiff vs. Name: _____ Defendant
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CIVIL ACTION  
**REQUEST TO ENTER  
DEFAULT JUDGMENT  
AND SUPPORTING  
CERTIFICATION**

To the Clerk of the above-named Court:

Please enter upon the docket the default of the defendant \_\_\_\_\_  
(Defendant's name)

\_\_\_\_\_ in the above entitled action for failure to plead or otherwise defend as provided by the Rules of Civil Practice or by an order of this Court, or because the answer of the defendant has been stricken.

\_\_\_\_\_  
(Your name) Plaintiff, *Pro se*

- I am the plaintiff in the above-entitled action.
- The summons and a copy of the complaint in this action were served upon \_\_\_\_\_ on \_\_\_\_\_  
(Defendant's name)

\_\_\_\_\_  
(Date that defendant was served with the summons and divorce/dissolution complaint)

3. Proof of service is supported by the following documents, which are attached as exhibits to this certification.

(Put a check by the statement describing the applicable document)

\_\_\_\_\_ A. The sheriff's proof of service filed with the Court, dated

\_\_\_\_\_  
(Date signed by sheriff's officer on proof of service/return of process form)

\_\_\_\_\_ B. The acknowledgment of service form filed with the Court,

dated \_\_\_\_\_.

(Date that defendant signed acknowledgment of service form)

\_\_\_\_\_ C. The return receipt from mailing the summons and complaint to the defendant, dated \_\_\_\_\_.

(Date signed by recipient of mailed items on return receipt)

\_\_\_\_\_ D. The order permitting substituted service, dated

\_\_\_\_\_  
(Date that the court signed the order)

\_\_\_\_\_ E. The order permitting service by publication, dated

\_\_\_\_\_  
(Date that the court signed the order)

4. The time within which the defendant may answer or otherwise respond to the complaint has expired, has not been extended or enlarged, and the defendant has not answered or otherwise responded.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

\_\_\_\_\_  
(Plaintiff's signature)

Plaintiff, *Pro Se*

\_\_\_\_\_  
(Plaintiff's name printed)

Dated \_\_\_\_\_

(Date on which plaintiff signs this document)